

Executive Summary

The CSR Project of Postgraduate Institute of Management (PIM) to improve the productivity of a rural school in accordance to the criteria indicated in the National Productivity Award (NPA) was given to the school WP/Matu/Mahakalupahana Kanishta Vidyalaya for the year 2020.

The objective of the project was to obtain a score of 850 marks within a period of four months from September 2019 to December 2019. In the process of achieving this objective, the deliverables of the project were; implement a productivity unit in the school, establish a model classroom in the school displaying the productivity tools used including 5S, establish an education management system in the school, maintain a web report in the PIM website with the activities undertaken, display a board at PIM with the results of the activities, provide an article to the 'Professional Manager' publication, broadcast the project activities in the 'Sanhinda' Rupavahini programme and assist the school to apply for the National Productivity Award 2020.

The activities of the project were undertaken in the eight components of the NPA application, namely; Leadership, Physical Environment and Resource Management, Formal Curriculum and Management of Co-curricular Activities, Awareness and Usage of Productivity Concepts, Encouraging Creativity and Innovation, Welfare of the School Community, Developing the Relationship between School and Community and Productivity Results.

The school had no previous experience in implementing productivity concepts in the school. Therefore, to commence the project, the school community was provided training workshops and awareness sessions to understand the productivity concepts and how it will improve the quality of life of the community. Once the school community was aware, the project activities were undertaken with the implementation of five quality circle projects, five Kaizen projects and five green productivity projects. The duration of the complete project was eight months from the initial visit in July 2019 to the final assessment on 28th February 2020. The budgeted cost was Rs. 300,000.00 provided by PIM and the actual cost of the project was Rs. 201, 405.25. The project was completed on 28th February 2020

The project coordinators visited the school over 30 instances, at least once a week, from the end of October 2019. It was necessary to establish a good working relationship with the

school community including the Principal, teachers, students and parents to ensure that all deliverables were met on time. The project coordinators were assisted by the advice and direction by the project supervisors from PIM and the National Productivity Secretariat, as well as the productivity officers of the Divisional Secretariat.

In addition to the express project deliverables of the CSR project, all stakeholders of the project including Postgraduate Institute of Management, National Productivity Secretariat, School Community and the Project Coordinators will have satisfaction in assisting a rural school to uplift the teaching learning process of the students.